


Simplified Minutes of the Local Project Appraisal Committee Meeting For UNDP/GEF

Date of the LPAC	Start time	End time	Held at
24 April 2015	14:00 hours	15:00 hours	United Nations Development Programme (UNDP) Guyana

Name of LPAC Chairperson:	Chisa Mikami
Functional Title:	Deputy Resident Representative
Institution:	UNDP Guyana
Signature:	

Have all LPAC participants received the Initiation Plan for appraisal prior to the meeting and in a timely manner?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Remarks:	N/A

Country:	Guyana
Project Title (full):	Assessment and Monitoring of Land Degradation, and the Promotion of Sustainable Land Management Practices in the Natural Resources Sector
Date of submission to the GEF	Date of approval by the GEF:
Remarks on approval process, if applicable	N/A
Name and contact of Environment Focal Point at the UNDP Office:	Patrick Chesney patrick.chesney@undp.org

UNDAF Outcome(s):	UNDAF 2012-2016 (Outcome 1) – National policies, strategies, and plans or disaster risk reduction (DRR), management of natural resources, and access to clean energy and services developed, implemented, monitored and evaluated
UNDP Strategic Plan <u>Primary</u> Outcome:	(Outcome 1) - Growth and development are inclusive and sustainable, incorporating productive capacities that create employment and livelihoods for the poor and excluded
Expected CP Outcome(s):	(Outcome 3) - Improved Functional Capacity of Key Natural Resources and Disaster Risk Management Institutions

Programme Period:	2012-2016	Total resources required (total project funds)	US\$88,000
Atlas Award ID:		Total allocated resources (UNDP managed funds)	US\$88,000
Project ID:	00094006	Regular (UNDP TRAC)	US\$88,000
PIMS #	NA	GEF	
Project Start date:	1 st May 2015	Other (partner managed resources)	
Project expected End Date:	31 st December 2015	o Government (in-kind/grant)	
Proposed Management Arrangements	<input type="checkbox"/> NEX <input checked="" type="checkbox"/> DEX	o NGOs	
		o Other	

Executing Entity/Implementing Partner	UNDP Guyana
Implementing Entity/Responsible Partners:	UNDP Guyana

1) Decisions of the LPAC	<input checked="" type="checkbox"/>	General endorsement of the Project's strategy:
	<input checked="" type="checkbox"/>	- Objective, Outputs and Activities (see proposal)
	<input checked="" type="checkbox"/>	- Logframe indicators (see Initiation Plan)
	<input checked="" type="checkbox"/>	- Management Arrangements (see Initiation Plan)
	<input checked="" type="checkbox"/>	Specific endorsement of the project's budget (see Initiation Plan)
	<input checked="" type="checkbox"/>	Specific endorsement of the proposed project staff complement (see Initiation Plan)
	<input type="checkbox"/>	Endorsement of the TOR for key project staff (PRODOC Section IV, Part III)
	<input type="checkbox"/>	Endorsement of the proposed strategy for stakeholder engagement (see PRODOC Section I, Part I)
Remarks on the above	N/A	

2) Engagement of Implementing Entity/Responsible Partners		
Will the project engage entities other than the national Executing Entity/Implementing Partner?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If YES, which and for what purpose?	[name] <input type="checkbox"/> Government department <input type="checkbox"/> NGO <input type="checkbox"/> Academia / centre of excellence <input type="checkbox"/> Other	[purpose]
	[name] <input type="checkbox"/> Government department <input type="checkbox"/> NGO <input type="checkbox"/> Academia / centre of excellence <input type="checkbox"/> Other	[purpose]
	[name] <input type="checkbox"/> Government department <input type="checkbox"/> NGO <input type="checkbox"/> Academia / centre of excellence <input type="checkbox"/> Other	[purpose]
Is the pre-selection of these partners in line with UNDP procedures and has this been fully endorsed by the LPAC?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Remarks	N/A	

3) General and Specific Recommendations of the LPAC	
The PRODOC was endorsed for signature by UNDP Guyana after modification on the following points:	
<ul style="list-style-type: none"> • I. PURPOSE needs to expand its explanation describing the usefulness of the policy framework and its potential outcomes; • Under Output 1, Indicator to be changed to "<u>Existence of a GEF MSP project document</u>" instead of "One final GEF ..."; • Under Output 2, Indicator "No. of reports..." should be replaced with "<u>Existence of a report on policy framework</u>"; • "Produce <i>Final Report</i>" should be added as an Action under Activity Result; • Targets under Output 1, wording to be changed to "Final GEF Project Document submitted to the GEF Secretariat for approval no later than <i>January 2016</i>, and initial implementation; • "<i>resource mobilisation plan</i>" should replace "sufficient co-financing identified"; • Action in Output 1: "Organise a field mission to Guyana for the consultant for consultation with stakeholders" should also highlight a field mission "<i>for field study</i>"; • Budget Description in Output 1, 71600 Travel amount needs to be included; • DPC for Output 1: For 64398 – DPC Staff needs to be <i>US\$3,500</i> instead of US\$3,000; and, for 74598 – DPC GOE needs to be also corrected to <i>US\$1,500</i> from US\$ 2,000. • DPC for Output 2 need to be similarly corrected to reflect 70:30% distribution. • Project duration should be adjusted to nine months. 	

4) List of participants in the LPAC			
Name	Institution	Title	Email
Chisa Mikami	UNDP Guyana	Deputy Resident Representative	chisa.mikami@undp.org

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